

June 27, 2024

**Members Present:** Duffie Harrison, Chair; Bill Zester, Vice President; Myrtis Wynn, Secretary; Kristin Anderson, John Berry

**Members Absent:** Delores Croom

**Staff Present:** David Walker, CEO; Courtney Alford, DON; Randal Waltman, EMS Director, Heather Huron, Revenue Cycle Manager; Melanie Shiver, Medical Staff Coordinator;

**Guests Present:** David Bowling, CEO of Alliant, Bert Boldt

**Teams Attendees:** Dr. Patrick Conrad

#### **CALL TO ORDER / VERIFICATION OF QUORUM**

*Duffie Harrison, Chair*

- The meeting was called to order at 9:04am. Board quorum was confirmed. Public posting was confirmed.

#### **PUBLIC COMMENT**

*Duffie Harrison, Chair*

- No public comments

#### **APPROVAL OF MINUTES**

*Duffie Harrison, Chair*

- The 5/30/2024 meeting minutes were presented for approval.

#### **ACTION**

**A motion was made by Zester to approve the minutes as presented; seconded by Wynn. The motion was carried unanimously.**

#### **Weems Employee of the Month**

*David Walker, CEO*

- Star Williams, Employee of the Month, was announced as the winner for the month of July. She was nominated by two Weems employees. She answers calls quickly for all EVS/Housekeeping needs and she does an excellent job. She takes pride in her work and cares about doing the right thing.

#### **Weems Memorial Foundation Update**

- Colleen Zester reported that on June 21<sup>st</sup>. Weems celebrated its 65<sup>th</sup> Anniversary. She reminded everyone that tickets are available for the Gala scheduled on November 9, 2024, to celebrate the anniversary of Weems.

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**Medica Staff Report**

**Dr. Conrad Chief of Staff**

- ER is very busy with locals and visitors. Staff and EMS are doing a great job. There have been some complaints, but he assured us that all complaints are reviewed, and that Peer Reviews are conducted with physician complaints.

**Clinical Services Report**

*Courtney Alford, Director of Nursing*

- Courtney reported that she is still short staffed. She did have a PRN that went full time this week.
- There are two policy updates, regarding the hiring process, that need to be made as soon as possible. (1) Urine Drug and Alcohol test will now be done in house rather than sent to an outside lab. If the screen is negative, the applicant will be able to continue with the hiring process right away. If it is positive, the specimen will be sent to the outside lab to confirm results. (2) Applicant will now have a TB titer test drawn rather than the skin test that requires the applicant to return in three days to be read by a nurse. These policy changes will speed up the hiring process. These policies will be emailed to the board members for review and approval.
- Risk Management quarterly report will be reviewed in executive session at the next meeting.

**ACTION**

Drug & Alcohol in the Workplace policy and Procedures and Occupational Health Requirements will be Emailed to Board Members.

**EMS Report**

*Randal Waltman, EMS Director*

- Randall reported that he continues to be short staffed. His paramedics are covering a lot of shifts. There was a discussion by the board on ways to give incentives to encourage people to work in our area. Surrounding counties offer Florida Retirement System. It is hard to compete with their benefits. He is trying to recruit high school students as he conducts the Life Support courses required by the school.
- Harrison requested Recruitment/Retention ideas at the next meeting.
- Harrison recommended implementing Exit Interviews.

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**Finance: CFO Report**

*David Bowling.*

*Alliant CFO*

- The Balance sheet reflected for May 2024; the hospital's net income finished at a positive \$177,000 compared to a \$36,000 loss in May 2023. For the 8 months fiscal year to date ending, the net income finished at a positive \$499,000, which is very encouraging. Outpatient services were up in the month of May. This includes ER services, mammography, and infusion services. The combined clinic activity finished in May with increased revenue of \$52,000 as compared to this time last year with 130 more visits.
- Operating expenses are up 9% as compared to last year. Most of the increase is due to personnel costs, including salaries and benefits.
- Zester requested a benchmark of payer contractual rates for Florida Hospitals.
- The Board suggested reflecting the 2014-2018 low-income pool (LIP) payback in the financials.

Break taken 10:25. Meeting resumed 10:32

**Alliant Update**

*David Bowling, Alliant*

- *Mr. Bowling gave an update on the activities of Alliant.*

**CEO Report**

*David Walker, CEO*

- The Conflict-of-Interest Policy and Conflict of Interest Statement have been updated. The board was asked to approve both documents. The documents were given to the board members. The board signed the statements, and the statements were collected.
- The Governing Board By-Laws edits will be presented to the county commission on July 2, 2024 for approval.
- The Board of County Commissioners are negotiating with Baker Tilly to provide healthcare consulting services.
- Next Governing Board of Director Meeting is scheduled for July 25, 2024.

**Adjournment**

*Duffie Harrison, Chair*

- The meeting was adjourned at 10:45am



GOVERNING BOARD OF DIRECTORS MEETING

June 27, 2024