



GOVERNING BOARD MINUTES

August 29, 2024

Members Present William Zester; Myrtis Wynn, Secretary; Dolores Croom; John Berry; Patrick Conrad, MD

Members Absent Duffie Harrison, Chair; Kristen Andersen, Vice Chair

Staff Present Courtney Alford, DON; Susie Buskirk, Practice Manager; David Bowling, CFO, Alliant Management; Michael Kozar, CEO, Alliant Management, Heather Huron, Revenue Cycle Manager

Guests Present

Teams Attendees David Walker, CEO Weems Memorial Hospital

Call to Order / Verification of Quorum

William Zester

- The meeting was called to order at 9:00am. The Quorum was confirmed by Zester.

Public Comment

William Zester

- There were no public comments.

Approval of Minutes

William Zester

- The July, 25, 2024 minutes were presented for review and approval.

ACTION

A motion to approve the July 2024 minutes was made by Zester; seconded by Croom. The motion was carried unanimously.

Employee of the Month

Courtney Alford

- Alford announced the September Employee of the Month, Samantha Henry

Medical Staff Report

Patrick Conrad, MD



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- No news to report. He complimented the new floors in the ED exam rooms.

Clinical Services Report

Courtney Alford, RN

- Gave Kudos to Craig, Troy and Chris for the hard work that is being done on the floors.
- The ALS, BLS, and PALS classes were held for employees in August.
- Additional RNs are being sought for night shift coverage. One new LPN was hired as PRN for the night shift.

EMT Report

Randall Waltman

- In August there were 144 calls. 95 transfers.
- One paramedic resigned. One paramedic went from full time to part time, one new hire full time.
- County has a grant to update the radio systems for EMS.

RHC Report

Susie Buskirk

- Amanda Pache, APRN was introduced to the Board. She is practicing in both clinics. She has been filling in a lot while Suzette and Dana were on vacation.
- Covid is on the rise, so she encouraged everyone to wear their masks if they have symptoms.

Safety / Environment of Care

Craig Gibson

- Been busy in the Carrabelle Clinic. Pressure washing the building and sidewalks.
- Measured the floor for new flooring as the present flooring is 13 years old.



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- We are continuing to sanitize the Hospital and clinics three times a week.
- Shout out to Mr. Croom and Sheriff A.J. Smith for providing a utility van. We no longer have to use our private vehicles to go back and forth.
- Looking for a new intercom system for the hospital. Hopefully he will have quotes before the next meeting.

Alliant Report

David Bowling

- A detailed discussion was held regarding the revenue cycle process and the parties involved.
- Chronic Care Management volume has continued to rise this month.
- Mammography volume has continued to rise.
- Berry requested clarification as to why cash collections have dropped every year in July since 2021. Mr. Bowling couldn't speak as to why that had happened except for slower activity because of people being on vacation.

CEO Report

David Walker

- The city of Carrabelle has proposed that Weems East Clinic extend the hours of operation in the Carrabelle Clinic. This would begin in January 2025.
- One of our ER Physicians expressed interest in working in our clinics three to four days a week. If he is hired, I will update the Board.
- There is a new Franklin County Housing Initiative that has been formed to address the housing shortage in Franklin County. Bill Williams from the Franklin County Sheriff's department will be invited to the next meeting to discuss this plan.

Alliant Update

Michael Kozar, CEO Alliant

- Attorney Shuler and Michael Moron reached out concerning the Alliant Contract. The contract was signed on November 1, 2020, and expired 10-31-2023. They



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suggest an amendment to the contract that would renew automatically for six months beginning November 1, 2024, ending April 30, 2025. March 15, 2025, the parties will meet to discuss the renewal of an additional six months.

- Alliant annual board administrative retreat will be held at Pensacola Beach on September 30, 2024, through October 2, 2024. All Weems Hospital Board of Directors are invited and encouraged to attend

Foundation Update

William Zester

- The foundation has secured two AED machines to be placed in town so it will be easily accessible for emergencies.
- Foundation has been gathering local recipes to publish in a cookbook that will be for sale at the Gala coming up in November.
- Foundation looking for items to be auctioned off at the Gala's silent auction.

Adjournment

William Zester

- The Board Meeting was adjourned at 10:24 am

Executive Session

William Zester

- Executive Session was entered at 10:35
- IT Update given by Kevin Ward, Eagle Tree Technologies