



GOVERNING BOARD MINUTES

December 5, 2024

Members Present	Patrick Conrad, MD, John Berry, Delores Croom, Kristen Anderson, Myrtis Wynn, William Zester, Duffie Harrison
Members Absent	Lynn Martina
Staff Present	David Walker, CEO Weems Memorial Hospital, Courtney Alford, DON; Craig Gibson, Plant Operations Manager, Melanie Shiver, HR Coordinator, David Bowling, CFO, Alliant Management; Michael Kozar, CEO, Alliant Management, Heather Huron, Revenue Cycle Manager, Jason Bonner, CFO, Alliant Management
Guests Present	Colleen Zester
Teams Attendees	none

Call to Order / Verification of Quorum

Duffy Harrison

- The meeting was called to order at 9:00am. Quorum was confirmed by Wynn.
- Officer's Board of Directors were nominated and unanimously voted in. Duffie Harrison, Chairman; William Zester, Vice Chair; Myrtis Wynn, Secretary.

Public Comment

None

Approval of Minutes

John Berry

- October 31, 2024, minutes were presented for review and approval.

ACTION

Elected Officers for 2024

Chairman: Duffie Harrison
Vice-Chairman: William Zester
Secretary: Myrtis Wynn

ACTION

A motion to approve October 31, 2024 minutes was made by Berry; seconded by Zester. The motion was carried unanimously.



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Weems Memorial Foundation Update

Colleen Zester

- The Weems Foundation Gala, which was held November 9, was a great success.
- Mrs. Zester reported on all Foundation Events in 2024.

Quality

Medical Staff Report

Patrick Conrad, MD

- A complaint at the state level was received. Medical records were reviewed, and the complaint was deemed unwarranted.
- Physicians and staff are looking forward to the new CT machine.

Clinical Services Report

Courtney Alford, RN

- BCLS, BLS, and Pals classes will be offered to employees in the second week of December.
- Courtney reported that we are working with Hospice to provide services for patients.

CT Equipment Purchase & Service Agreement/CT Room Relocation

David Walker

- Three proposals for a new CT Scanner were reviewed. Two GE machines and One Phillips machines. We have received funding through a Department of Health Grant for a new CT machine as well as renovating a new room for the new machine. The current machine is located outside in a trailer. This is a huge milestone for Weems. The new machine will be an upgrade to the machine we have now since

ACTION

Berry made a motion to approve the purchase of the GE CT Scanner. Seconded by Zester. The motion carried unanimously



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the current CT machine is a 16-slice machine. The new machine will be a 128-slice machine.

- Service contracts for the CT machines were discussed.

EMS Report

Randall Waltman

- Randall announced his resignation as EMS Director effective November 29, 2024. James Osteen was introduced as the new EMS Director.

RURAL HEALTH CLINICS

Susie Buskirk

- Several providers have reached out with interest in coming to the clinics.
- Two staff members have left the clinics. Susie is filling in the front desk position at Weems West Clinic until a replacement is hired.

Safety/Environment of Care

Craig Gibson

- New flooring has been approved for Weems East. The flooring should be replaced in January.
- New telephones should be replaced in two weeks according to IT. Paging systems are also being upgraded.



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FINANCE

David Bowling

- A detailed discussion was held regarding the revenue cycle process and the parties involved.
- Bowling explained the decrease in some services may be related to various insurance network contracts.

CEO Update

David Walker

- Franklin County Board of County Commissioners has asked Baker Tilly to look at a plan to see how much it would cost to add Weems employees as county employees. Baker Tilly will be at the County Commissioner meeting on January 7, 2025.
- HRSA audit is complete. We won't have the results for a couple of months.
- Mr. Bill Williams will be invited to our January meeting to discuss the Franklin County housing initiative.
- IT session with Kevin Ward will follow the meeting.

Alliant Report

Michael Kozar

- The Alliant annual retreat has been rescheduled. It will be held on March 16, 17, and 18 2025.



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Other Business

Duffie Harrison

- Board member Delores Croom asked the board to consider going with a Consent Agenda to help the meetings move faster. Mr. Walker and Mr. Kozar will research and discuss.

Adjournment

Duffie Harrison

- The meeting was adjourned at 11.37a.m.

IT Executive Session