



## GOVERNING BOARD MINUTES JANUARY 30, 2025

**Members Present** Duffie Harrison, Chairman; William Zester, Vice-Chairman; Myrtis Wynn, Secretary; Patrick Conrad, MD; John Berry; Delores Croom; Kristin Anderson

**Members Absent**

**Staff Present** David Walker, CEO; Courtney Alford, DON; Craig Gibson, Plant Operations Director; Melanie Shiver, HR Coordinator; David Bowling, CFO; Heather Huron, Revenue Cycle Manager; James O'Steen, EMS Director

**Guests Present**

**Teams Attendees**

### CALL TO ORDER / VERIFICATION OF QUORUM

*Duffie Harrison*

- The meeting was called to order at 9:05am. The quorum was confirmed.

### PUBLIC COMMENT

- None

### FRANKLIN COUNTY HOUSING INITIATIVE

*Bill Williams, Franklin County Sheriff's Office*

- Franklin County has seven acres of land behind Franklin County Sheriff's Department that will be developed for housing. This will benefit future employees of Weems Hospital as well as teachers and anyone coming into the county that cannot afford the current housing in our county.
- Tallahassee Community College has agreed to come in to offer a CDL training facility on land adjacent to the Sheriffs Department. This will be an opportunity to train people in Franklin County and hopefully keep those employees at home.



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- The county will offer rehabilitation and housing for inmates after they fulfill their sentence.

### APPROVAL OF MINUTES

*Duffie Harrison*

- Mr. Harrison informed the board that the Franklin County Board of County Commissioners did not recommend a consent agenda for Weems Hospital Board of Directors.
- The December 5, 2024 Board of Directors minutes were presented for approval.

### MEDICAL STAFF REPORT

*Dr. Patrick Conrad*

- Nothing new to report. ED is busy and everything is good.

### CLINICAL SERVICE REPORT

*Courtney Alford*

- There are a lot of cases of FLU. Several nurses have been out sick this week.
- Weems is working with the Gulf Coast Children's advocacy program to bring a Sexual assault program to Franklin County.
- Volumes were low during the month of December. This tends to happen around the holidays.

### EMS REPORT

*James O'Steen*

- A request was brought before the Board to purchase 3 new Lifepaks. Due to age, some components of the Lifepak 15 V2 are no longer available, which limits the service support available. Quotes for Lifepak 35 and Lifepak 15 V4 were presented for review and discussion.

### ACTION

Croom made a motion to approve December 5, 2024 Board minutes, seconded by Zester. The motion was carried unanimously.

### ACTION

A motion was made by Zester to approve the purchase of three new Striker Lifepaks, seconded by Crooms. The motion was carried 5 to 1 with Berry opposed.



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- Two AED's that were purchased by the Weems Foundation, were given to the Apalachicola Police Department.

### **SAFETY/ENVIRONMENT OF CARE**

*Craig Gibson*

- New generators for Weems should be installed in 16 to 18 weeks.
- The new CT machine installation should begin in June 2025.
- Flooring for Weems Medical Center East is in and will be installed soon.
- The new phone system has been installed and will go-live following staff training.

**Break 10:04am to 10:20am**

### **FINANCE**

*David Bowling*

The following financial statements for the month ending 12/31/24 were presented and reviewed in detail:

- Income Statement & Balance Sheet
- Operating Statistics
- Comparative Consolidated Monthly Income Statements
- Consolidated Balance Sheet Accounts
- Alliant Dashboard Graphs: Net Revenue, Net Income, Patient A/R Collections, Total Cash Collections, Days Cash on Hand, County Subsidy (Sales Tax), Admissions, Outpatient Visits, ER Visits, Ambulance Runs (Billable), Clinic Visits
- Alliant Dashboard for 2024: Financial Indicators, Operating Indicators, Key Project Status Indicators



## **GOVERNING BOARD MINUTES JANUARY 30, 2025**

### **CEO UPDATE**

*David Walker*

- Baker Tilley will have their report ready in March for the County Commissioners. In addition to their original task of recommending whether the hospital should remain a Critical Access Hospital or convert it to a Rural Emergency Hospital, Baker Tilley will be making a recommendation on the feasibility of hospital employees becoming county employees.
- The IT risk assessment is underway. When that is finished, a report will be made to the Board.
- At the recent Martin Luther King celebration, The Martin Luther King Advisory Committee honored Weems Memorial Hospital in the economic impact category. There is a plaque in the lobby.

### **FOUNDATION REPORT**

*Bill Zester*

- Two AEDs were given to the Apalachicola Police Department. The Foundation will be placing additional AEDs in Alligator Point, Carrabelle, Lanark Village and Eastpoint.
- The Foundation is looking for a new venue for this year's Gala as the Armory will be closed for renovation during that time.

### **OTHER BUSINESS**

*Duffie Harrison*

- Kristin Anderson announced her retirement from the Weems Memorial Board of Directors. She is leaving our area. Kristin has been a faithful member since 2018.



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**ADJOURNMENT**

*Duffie Harrison*

- The meeting was adjourned at 11:18 am.